

Thank You for Your Purchase: Dariet Small Business Bookkeeping Template

Proof of Purchase

Thank you for purchasing the Dariet Small Business Bookkeeping Template! This document serves as your proof of purchase.

We're pleased to provide you with this Google Sheet template designed to help small businesses like yours manage their finances and track income and expenses easily.

Accessing Your Template:

Your purchased Small Business Bookkeeping Template is a Google Sheet accessible via the link provided below.

To access your template:

Please use the following link to open the Dariet Small Business Bookkeeping Template:

<https://docs.google.com/spreadsheets/d/1Fbdu7KgbkxOeZa6hGh8OGOhaW5LerJ-zdm8bSDs8al/copy>

(You may need to copy and paste the link into your web browser if clicking is not enabled.)

Important: Please Make a Copy

The link above will take you to a view-only version of the template. **It is essential that you make your own editable copy of the Google Sheet before you begin entering your business's financial data.** This ensures your information is private and does not affect the original template or other users.

To make a copy:

1. Click on the template link to open the Google Sheet in your web browser.
2. Once the sheet is open, go to the **File** menu in the top left corner.
3. Select **Make a copy**.
4. Choose a name for your copy (e.g., "My Business Bookkeeping").
5. Select where you want to save it in your Google Drive.
6. Click **Make a copy**.

You can now work freely on your personal copy of the Small Business Bookkeeping Template.

Getting Started:

The template is structured to help you record transactions, categorize income and expenses, and get a clear overview of your business finances. Please refer to any 'Instructions' or

'Guide' tabs within the Google Sheet for details on how to use the template, input data, and utilize any included features like summaries or reports.

Support:

If you have questions about using the template, please visit our Help Center or contact our support team.

- **Help Center:** [Link to your general Knowledge Base or FAQ page for Dariet]
- **Contact Support:** [Link to your general support contact form or email address for Dariet]

We hope the Dariet Small Business Bookkeeping Template helps you maintain accurate financial records for your business!

Sincerely,

The Team at Dariet

[Your Website] [Your General Contact Email Address for Dariet]